

LONDON BOROUGH OF HAVERING - PUBLICITY IN CONNECTION WITH KEY DECISIONS INTENDED TO BE TAKEN

Where the Leader of the Council, the Cabinet, an individual Cabinet Member or an Officer intend to make a key decision, the Council is required to give a minimum of 28 clear days public notice.

The Council's Constitution, in accordance with the relevant legislation, defines a key decision an Executive decision which is likely

(i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates. For this purpose, "significant" is defined as expenditure or savings

(a) In excess of £500,000

(b) In excess of 10% of the gross controllable composite budget at Head of Service/ Assistant Chief Executive level (subject to a minimum value of £250,000)

whether relating to revenue expenditure/savings or capital expenditure

(ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Council.

Private meetings

A decision-making body may only hold a meeting in private if a minimum of 28 clear days public notice has been given.

As it is probable that some of the business at any of the meetings listed above that have yet to be held will include some business that will need to be transacted in private, notice is hereby given that it may be necessary to exclude the press and public from part of each meeting listed, due to the likelihood that, if members of the press or public were present during an item of business, confidential or exempt information would be disclosed to them.

A statement of reasons for the meeting to be held in private will given in each case with reference to the definitions of confidential and exempt information below will be published at least 5 clear days before a private meeting and available for inspection on the Council's website.

A 'private meeting' means a meeting or part of a meeting of a decision making body which is open to the public except to the extent that the public are excluded due to the confidential or exempt business to be transacted.

'Confidential information' means information provided to the Council by a Government Department on terms (however expressed) which forbid the disclosure of the information to the public or information the disclosure of which to the public is prohibited by or under any enactment of a court.

'Exempt information' comprises the descriptions of information specified in Paragraphs 1-7 of Part 1 of Schedule 12A to the Local Government Act 1972 as follows:

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Information falling within the above categories is exempt information if and so long as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

If you wish to make any representations as to why the proposed private meeting should be held in public please write to contact the Proper Officer who is Alison McKane, Monitoring Officer, Town Hall, Main Road, Romford. RM1 3BD, or email alison.mckane@onesource.co.uk

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	What is being decided?	Who is taking the decision?	When will the decision be made? *	Who will be consulted, and how will consultation take place?	How can comments be made on the decision before it is taken, when by and to whom (e-mail addresses)? Please see bottom of the Internet 'Council and Democracy' page for addresses.	What documents or other information will be available
	Settlement of Compensation Following a Property Acquisition for the Regeneration of Rainham and Beam Park To settle the compensation payable for the acquisition of property following the earlier Executive Decision covering the initial purchase costs.	Leader of the Council	Not before May		Harry Scarff Commercial Manager Harry Scarff <Harry.Scarff@havering.gov.uk>	
	Award of a D&B Contract for construction of a new SEN Block at St. Edward's Primary Authority to award a D&B Contract for construction of a new SEN Block at St. Edward's Primary School.	Director of Children's Services	Not before May		Paola Crivello Architectural Officer paola.crivello@onesource.co.uk	
	Consultation on ECVP's in Car Parks A Key decision to progress the consultation over the installation of Electric Charging Vehicle Points in Council	Cabinet Member for Environment	Not before May		Martin Day Martin.Day@havering.gov.uk	

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owned car parks.					
Entering into the 2021-26 Affordable Homes Contract with the Greater London Authority Cabinet is asked to approve the decision to enter into the 2021-26 Affordable Homes grant contract with the Greater London Authority.	Statutory Section 151 Officer Finance	Not before May		Kirsty Moller Data Management & Programme Monitoring Officer kirsty.moller@havering.gov.uk	
Decisions Relating to Thames Freeport To delegate authority for the Chief Executive, Andrew Blake-Herbert to sit on the board of Directors for Thames Freeport and to approve a scheme of rate relief for the freeport area.	Leader of the Council	Not before May		Kirsty Moller Data Management & Programme Monitoring Officer kirsty.moller@havering.gov.uk	
13 Bridge Close, Romford, RM7 0AU - release of funding to enable acquisition by Bridge Close Regeneration LLP	Leader of the Council	Not before May		Nick Gyring-Neilsen nick.gyring-nielsen@havering.gov.uk	

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	A decision is required for the Leader of the Council to agree to the release of funding to the Council's joint venture vehicle, Bridge Close Regeneration LLP, to complete the acquisition of 13 Bridge Close, Romford, RM7 0AU.					
	Approval to commence procurement process for PAL framework Fresh Fruit and Vegetables HES Catering Services are seeking approval to commence a procurement process of behalf of PAL (procurement across London) group to renew the current fruit and vegetable framework	Cabinet Member for Education, Children & Families	Not before June		Michelle Tarten Contracts and Brokerage Manager michelle.tarten@havering.gov.uk	
	Approval to modify Reablement contract with Essex Cares Limited (ECL) This report seeks approval	Director of Adult Social Care and Health	June		Chris Atkin Commissioner and Project Manager chris.atkin@havering.gov.uk	

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	<p>from the Director for Adults Services and Health to:</p> <p>i) Modify the contract with ECL to allow for the ramp up of service to accommodate greater capacity in delivering support to Havering's service users at an approximate additional cost of £820,000.00 per annum.</p> <p>ii) Remove the contract clauses related to 'over delivery of up to 10%' section found in service specification.</p>					
	<p>Energy Rebate Discretionary Scheme 2022 Approval of the Energy Rebate Discretionary Scheme.</p>	<p>Cabinet Member for Finance & Property</p>	<p>June</p>		<p>Chris Henry chris.henry@havering.gov.uk</p>	
	<p>Housing Support Fund 2022 To use the DWP Housing Support Fund of £1.6million to provide a package of financial</p>	<p>Cabinet Member for Finance & Property</p>	<p>Not before June</p>		<p>Chris Henry chris.henry@havering.gov.uk</p>	

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	help for low income households with children,pensioners and vulnerable individuals.					
	Contract Award - Homecare Light Touch Framework Seeking approval for homecare providers to join Havering's Homecare Light touch Framework following a competitive tender process.	Cabinet	June		John Green Head of Joint Commissioning john.green@havering.gov.uk Tel: 01708 433018	
	Social Value Strategy	Cabinet	June		Lauren Gee Regeneration Officer lauren.gee@havering.gov.uk Tel: 01708 431784	
	Request for additional capital funding for supported housing programme Cabinet is asked to approve an updated business case based on market inflation attributable to current economic climate and approve	Cabinet	June		Chris Atkin Commisioner and Project Manager chris.atkin@havering.gov.uk	

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	request for access to additional capital funding for supported housing programme.					
	Award of Contract for the Domestic Abuse Women's Refuge and Community Based Service Seeking approval to award a five year contract with an option to extend for two year for the provision of a Domestic Abuse Women's Refuge and Community Based Service from 1st September 2022.	Cabinet Member for Health and Adult Care Services	Not before June		Sandy Foskett sandy.foskett@havering.gov.uk	
	Payment Acquirer Contract To re-let a contract that enables the Council to accept debit and credit cards either face to face or through e-commerce routes.	Statutory Section 151 Officer Finance	Not before June		Adam Kendall adam.kendall@onesoure.co.uk	
	Award of Pathway to Independence service,	Director Children's Services	Not before June		Chris Atkin Commissioner and Project Manager	

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Heather Court Approval to award the Pathway to Independence service, Heather Court contract to successful bidder.				chris.atkin@havering.gov.uk	
Contract with an approved supplier to deliver the SIP funded Invest in Fibre project. Approval to contract with an approved supplier to deliver the Strategic Investment Pot funded invest in fibre project. Please note that this decision will be taken under General Exception provisions in order to enter into contract this financial year.	Director of Regeneration Programme Delivery	Not before June		Daniel Moore Economic Development daniel.moore@havering.gov.uk	
Extension of contract for the post mortem mortuary service at Queen's Hospital This decision will seek approval to extend the current contract with Queen's Hospital	Director Neighbourhoods	Not before June		MarieClaire Irvine Environmental Protection and Housing Manager marieclaire.irvine@havering.gov.uk Tel: 01708 432649	

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	for a post mortem mortuair service. Historically, public protection has paid for this servcie, which is a legal requirement.					
	Litter / Park additional enforcement To agree to bring in an additional enhanced private enforcement service.	Cabinet Member for Community Safety	Not before June		Chris McAvoy Head of Environmental Enforcement and Community Safety chris.mcavoy@havering.gov.uk	
	Acquisition of Land and Property at Bridge Close and Oldchurch Road To allow the release of funds to Bridge Close Regeneration LLP to enable the acquisition of land and property at Bridge Close and Oldchurch Road for purposes of regeneration.	Leader of the Council	Not before June		Nick Gyring-Neilsen nick.gyring-nielsen@havering.gov.uk	
	Adoption of new RE Syllabus Adoption of a new RE Syllabus	Assistant Director for Education Services	Not before June		Susan Sutton susan.sutton@havering.gov.uk	

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	<p>HES Catering - Procurement of Online Cashless and Kitchen Management Software Systems</p> <p>Approval to commence procurement process for software licences for HES Catering Services via a Public Contracts Regulations 2015 compliant tender procedure. The licences required are:</p> <p>1- Online Cashless Software Licence 2- Kitchen Management Systems</p> <p>Indicative contract cost £503k over a four year period</p>	<p>Director Children's Services</p>	<p>Not before June</p>		<p>Michelle Tarten Contracts and Brokerage Manager michelle.tarten@havering.gov.uk</p>	
	<p>Appointment of Microsoft Gold Partner to provide implementation Services for the council's Digital Platform, Dynamics 365</p>	<p>Director of Partnerships and Organisational Development</p>	<p>Not before June</p>		<p>Gareth D Charles Programme Manager gareth.dcharles@havering.gov.uk</p>	

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	To agree the appointment of a Microsoft Gold Partner to provide delivery services for the implementation of the council's digital platform Dynamics 365. The procurement will be managed through the GOV.UK Digital Market Place G-Cloud framework providing access to pre-negotiated pricing for best in class suppliers.					
	Parks Strategy 2022 to 2032 Cabinet will be asked to agree the Parks Strategy.	Cabinet	July	All relevant members, officers and business partners will be consulted.	James Rose james.rose@havering.gov.uk	
	Future CCTV Provision in Havering Cabinet is asked to determine the scope of future CCTV provision for the Borough.	Cabinet	July		Chris McAvoy Head of Environmental Enforcement and Community Safety chris.mcavoy@havering.gov.uk	
	July Finance review 2022/23 Update on the Council's	Cabinet	July		Richard Tyler Finance Strategy Manager	

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	financial position for 2022/23 and Medium Term Financial Strategy 2023-2027				Richard.Tyler@onesource.co.uk Tel: 01708 433340	
	IT Consultancy for MS Dynamics 365 CRM roll-out - Contract Award A decision to award a contract to a specialist vendor (Microsoft Gold Partner) to implement the Microsoft Dynamics 365 CRM system following a procurement exercise.	Chief Operating Officer	Not before July	All relevant members, officers and business partners will be consulted.		Document To Follow
	Ban on releasing Sky Lanterns and introduce a new Policy To agree to ban the use and release of sky lanterns on council land, and to write a policy on this, while considering including helium balloons and fireworks.	Cabinet	September		Nick Kingham nick.kingham@havering.gov.uk	
	Mercury Land Holdings- update to Business Plan	Cabinet	October		Garry Green Property Strategy Manager	

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	2022/23 Cabinet will be asked to agree the updated business plan for Mercury Land Holdings for 2022/23, including scheme budgets.				garry.green@havering.gov.uk Tel: 01708 432566	
	Award of contract for the Integrated Recycling, Waste Collection and Street Cleansing Contract Award of contract to recommended supplier following procurement. The contract will be for an initial 8 year period with an option to extend for a further 8 years. The value is £176.3m and will affect all wards in the Borough.	Cabinet	October		Mel Gadd Highways Service Unit Manager mel.gadd@havering.gov.uk	